

EdVenture CAMP

SURVIVAL GUIDE

■ WELCOME

DEAR CAREGIVERS,

Welcome to Camp EdVenture! This guide was created to provide you with all the information you will need to know about your camper's upcoming experience. Be sure to read all the enclosed information very closely. If you have any questions or concerns, feel free to contact us.

HOW TO CONTACT US:

Bri Tribbett
Education Initiatives Manager
(D) 803.400.1143
camp@edventure.org

During camp hours, it may be difficult to reach Bri in her office. Camp is always accessible by email, and we will check our voicemail throughout the day.



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GENERAL CAMP INFORMATION

Drop Off Information:

Complimentary early bird drop-off begins at 7:30 a.m. Campers not participating in early bird drop-off should arrive by 8:45 a.m. Camp instruction begins promptly at 9 a.m. Caregivers must check in their camper(s) by initialing the sign-in sheet at the Camp Welcome Tables located inside the front entrance.

Pick Up Information:

Pick up time is from 2:45 – 3:00 p.m. If you have enrolled in aftercare, pick up time is from 5:00 pm – 5:30 p.m. Caregivers are required to sign out their campers each day by initialing the sign-out sheet at the Camp Welcome Table located in the front lobby of the museum.

Campers will only be released to authorized pick up caregivers. Authorized persons picking up a camper will be required to show a picture ID. If you and your child would like to extend your visit and explore the museum at the end of the camp day, you must first check out with Camp EdVenture and then check-in at the admissions front desk.

Late Pick Up Policy

EdVenture requests all caregivers pick campers up in a timely fashion. If a child is not picked up within 10 minutes of the specified pickup time, a late fee of \$10 for every 10 minutes will be charged.

Bathroom Procedures:

Camp EdVenture is for children ages 4 – 10. All campers must be potty-trained. No pull-ups are allowed. Please ensure children can perform their own self care needs. Staff members will supervise, but we are not permitted to assist children in the restrooms.

Food/Snack

If a camper has any type of food allergy, please make sure that information is shared with the EdVenture team during the registration process.

Food is not provided by EdVenture. Spring Break and Summer campers are required to bring their own non-perishable, non-microwavable, nut-free lunch and snack(s). Campers should also bring a water bottle that is labeled with their name. *All campers MUST have a lunch every time they come to camp. Even if your camper is not a “big eater” they must have food, and we will provide an opportunity to eat. Please label your child's lunch box.* EdVenture does not have the ability to refrigerate or microwave food.

Please consider supplying your camper(s) with additional snacks if they are participating in the early morning drop-off and/or extended-stay. No camper is permitted to share food. If a lunch needs to be dropped off later in the day, you may leave it at the front desk. Please label your child's lunch box and water bottle.

Clothing

For safety, all campers are encouraged to wear closed-toe shoes and comfortable clothing. We also request campers wear their Camp EdVenture t-shirt daily. Campers will receive their shirts on the first day of camp. Camp counselors see many children throughout the year; the camp t-shirt helps us easily identify campers.

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Valuables

We encourage campers to leave any valuables and toys at home. Camp EdVenture will not be responsible for any lost or stolen items such as, but not limited to, any handheld electronic devices, iPods, iPads, cell phones, etc.

Lost and Found

If a camper does misplace any items during Camp EdVenture, items will be placed in the Lost and Found container at the front desk. We encourage caregivers to place the camper's name or initials on any jackets, backpacks and lunchboxes.

Camp EdVenture Staff

Our Camp EdVenture staff consists of our EdVenture Children's Museum Educators, Education Department Specialty Coordinators, and Extended Learning Program Counselors. Our experienced staff is required to pass ADP and SLED background checks, clear national sex offender screenings, and receive rigorous training. We will provide excellent care for your camper. The number of staff members within each camp is determined by a pre-set ratio 1:10.

Safety Protocols

The safety of all campers is our primary concern. While camps are in session, only authorized visitors are allowed in or around camp groups. Visitors must be authorized by the Education Initiatives Manager. Adults are not permitted to participate in museum camp activities.

Behavior Policy

Campers will be expected to follow basic classroom and safety rules throughout the duration of their camp day. If a participant struggles to follow basic classroom and safety rules, EdVenture staff will use the appropriate behavior management techniques to redirect the student. The Education Initiatives Manager may contact the parent or guardian if the behavior continues or becomes disruptive or unsafe. Behaviors that may result in immediate dismissal include running away from staff, inappropriate language, threats, bullying or intimidation, possession of weapons of any kind, vandalism, or destruction of property, sexual misconduct, and possession of or use of alcohol or any other controlled substance. Violence of any kind will not be tolerated and may result in immediate dismissal. The Education Initiatives Manager has the right to ask participants who have been dismissed due to any of the above behaviors to not return for the remainder or future programs. Camp transfers or refunds will not be granted in such instances.

Medical Policy

All camp counselors are pediatric first aid, CPR, and AED certified, and have first aid kits near them at all times. If camper has an anaphylactic allergy, caregiver must provide EdVenture with two EPI-PENS that are clearly labeled with the subscribing physician's name, child's name, expiration date, and dosage directions. Campers may not carry any medications with them (including inhalers) during the camp day. Medication(s) must be given to Education Initiatives Manager at check-in. Camper medication will be given to the lead camp counselor in that child's group. If you have a medical concern that has not been disclosed during the registration process, please feel free to speak to the Education Initiatives Manager.

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Special Assistance

Please let us know if your camper needs any special assistance prior to camp opening. If your camper has an educational aide, please advise the Education Initiatives Manager prior to camp opening so we can better assist and accommodate you and your child.

Sick Policy

EdVenture observes the guidelines of American Academy of Pediatrics regarding a child's health and wellness. If children are experiencing any sick symptoms or have fever of 100.4 or greater, they must stay home. Children may return to camp if they have been symptom and fever-free without the support of medication for at least 24 hours.

Sunscreen

A long-lasting sunscreen should be applied before drop-off to prevent the need for reapplication. Counselors are not permitted to apply any sunscreen or medications.

What to Wear/Bring to Camp

- Comfortable clothing
- Closed-toe shoes
- At least one snack daily in a small lunch box or bag (Nut-free)
- Spring Break campers should bring a lunch daily (Nut-free)
- If you feel your camper will need an extra change of clothes, you may pack a small bag for those items
- **Curiosity and imagination!**

Refund and Cancellation Policy**

If you cancel your registration at least two weeks prior to the start of the summer camp week, we will refund your tuition less a \$50 registration fee (per week). If you cancel your registration with less than two weeks' notice, no refund or credit will be given. Rescheduling is subject to space availability.

***EdVenture reserves the right to cancel or reschedule a class if minimum enrollment is not met or if a staffing shortage occurs. Parents will be notified at least five days in advance of any changes in schedule. Tuition paid due to a cancellation will be refunded in full if the museum needs to cancel a class.*

We can't wait to see you soon at

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